

El Monte Safety Meeting Summary July 7, 2004, CR 106

Those who attended:

Bill Yates, David Pettis, Allen Lyons, Kathleen Nolan, Gregory Binder, Jim Shears, Martin Cvjetkovic, Vickie Stoutingburg-Alewine, John Urkov and Cindy Francisco.

Log 300 Review:

There have been 3 workers compensation claims filed so far in El Monte during 2004.

Vehicle Accident Review

There have been two vehicle accidents reported during 2004.

Record Keeping Updates:

- Reminder about keeping Std. Form 261 "Authorization to Use Privately Owned Vehicles on State Business" current.
- All employees driving on state business are required to take Defensive Driver Training every 4 years. [It was announced that a Defensive Drivers Training class is scheduled to be held in El Monte on July 28, 2004.]
- All supervisors should have current medical information on each of their staff members. This information should be kept confidential.
- Reminder of the business resumption line: (877) 5-CALEPA or (877) 522-5372.

IIPP Roles and Responsibilities for ARB Managers and Supervisors

An excerpt from ASL 03-05 "Injury and Illness Prevention Program" was read.

Safety Inspections

El Monte facility inspections will be conducted July 7-8, 2004

Liquid Nitrogen Tank Safety

Along with the installation of HSL's new bulk liquid nitrogen tank and gas distribution system, the laboratory in HSL has been equipped with new a oxygen depletion monitoring system. The monitoring system will sound an alarm whenever a low oxygen event is detected, alerting staff to evacuate the area. It will also automatically shut off the gas. Staff will be trained on how it works and procedures will be added to the HSL Emergency Plan.

Mosquitoes and dead crows

Greg Binder stated that he has noticed mosquitoes and dead crows by Annex 3. San Gabriel Vector Control was contacted.

The Next Meeting:

The next meeting is scheduled for Wednesday, September 22, at 1:30 PM in CR 106. An appointment was made on committee members' Netscape Calendars.